

**DRUMACRUTTIN NATIONAL SCHOOL
PARENT - TEACHER ASSOCIATION
CONSTITUTION**

The Purpose of the Parent - Teacher Association

The purpose of the Parent-Teacher Association (PTA) is to provide a structure through which the parents/guardians of children attending Drumacruttin N.S. can work together for the best possible education for their children. The parent-teacher association will work with the principal, staff and Board of Management to build effective partnerships between home and school.

The Aim of the Parent-Teacher Association.

The aim of Drumacruttin NS PTA is to enable parents to play their part in ensuring the best possible education for their children, through the association's programme of activities.

The PTA will promote the interests of the students in co-operation with the Board, Principal, teachers and students, in accordance with the provisions of the Education Act, 1998.

The Work of the Parent-Teacher Association.

The PTA will undertake a programme of activities which will promote the involvement of parents and which will support pupils, parents and school staff. In planning its activities, the PTA will consult with the school principal.

The PTA may advise the Principal and Board on any matters relating to the school in accordance with the Education Act, 1998, 26 (2)(a)

The Membership of the Parent-Teacher Association.

All parents or guardians of children attending Drumacruttin N.S. will be deemed to be members of the PTA.

The Committee of the Parent-Teachers Association.

The members of the PTA will elect a number of members who will have responsibility for managing the activities of the association. This team will serve as the committee of the PTA.

The Work of the Committee of the Parent-Teacher Association.

The committee is the team that will manage the tasks of the association on behalf of the parent body (the members).

The committee will be responsible for seeing that activities are run in an efficient and effective way,

The committee will consult with the school principal when planning the programme of activities for a particular year.

The committee will consult with the parent body (members) as to the programme of activities to ensure the agreement and support of parents.

The committee will arrange with the principal and Board a system for ongoing communication.

At the annual general meeting (AGM) the committee will report to the parent body (the members) about its work.

The committee will manage and account for any funds collected by the PTA.

Membership of the Committee.

The members of the committee will be elected every four years at the same time as a new Board of Management is elected.

The number of the committee will be a maximum of six with a minimum of three.

Each member will be elected for a term of four years. Members may go forward for election for a further term, providing they have a child in the school. A parent may step down as a committee member at any time. When a vacancy occurs in the committee a new member will be elected.

Parent representatives elected to the Board of Management are automatically members of the committee, but will not hold an officer post.

Co-Options and Subcommittees

The committee may co-opt people onto the committee to assist in their work. Subcommittees can be set up for particular tasks.

The subcommittees may also co-opt people to assist in their work.

The subcommittees may not make decisions. They are accountable to the main committee.

Finance.

The PTA will finance its activities through fund raising specifically for the work of the PTA, or through a small annual charge on parents to be agreed at the AGM.

A treasurer will be appointed from among the committee members and will be responsible for keeping the accounts of the PTA finances. The treasurer will give a statement of income and expenditure at each committee meeting.

A written statement of income and expenditure will be given to parents at the AGM and a copy of this statement will be given to the Board of Management.

The PTA will keep a bank account in its name. The treasurer and at least one other member of the committee must sign cheques drawn on the account.

All funds held in the PTA account are ultimately under the responsibility of Drumacrutin NS Board of Management.

Fund raising for the School.

Fund raising for the school by the PTA will be done with the prior agreement of the Board of Management. The PTA committee will agree with the Board as to the specific school projects for which funds are to be raised by the PTA.

Communication between the PTA and the Board of Management

The Chairperson of the PTA committee will arrange a system of ongoing communication with the Principal and Chairperson of the Board of Management regarding PTA activities and requests.

One of the Board of Management Parent Representatives will be elected by the PTA to give a PTA report on the activities and finances of the PTA at every Board of Management meeting. This Parents' Rep will not communicate back to the PTA unless an agreed report is formulated by the Board of Management.

Membership of National Parents Council Primary

Drumacrutin NS PTA will affiliate to National Parents Council Primary annually.

Changing the Constitution.

Changes to the constitution can be made at the AGM. Proposals/ motions to change the constitution must be submitted in writing to the PTA committee. The PTA committee will then circulate these motions to all parents before the AGM. All parents of children in the school at the meeting are eligible to vote on the proposals.

Communication and Ratification

A copy of the constitution is available to all parents from the PTA committee. A copy will be available for viewing, upon request, in the school office. This constitution will form part of Drumacrutin National School's Whole School Plan.